

KCO Board Meeting Minutes

Date: Sunday, March 15, 2020

Meeting Start: 11:00 a.m.

Adjourned: 12:15 p.m.

Location: Online

Attendees

Ingrid Bregand (Co-Chair), Matt Dunkel (Co-Chair), Emily Mortara (Vice Chair), Heidi Landon (Treasurer), Audrie Terre (Secretary)

Actions

Action #	Description	Assigned to	Due Date	Status
19-20-047	Add liability waiver language to Eventbrite signup form for camping trip; We'll reach out to the Camping Chair when the dates get closer	KCO Board	Not applicable	Complete (no longer needed)
19-20-058	Contact Arts Night Committee and notify them that Arts Night is cancelled	Emily	03/20/2020	Complete
19-20-059	Send pictures to Sarah Wasserman of the new shade structure	Audrie	03/15/2020	Complete
19-20-060	Recycle Fair Trade materials now that event is complete	Audrie	03/15/2020	Complete
19-20-061	Continue follow up on <i>Coming to Our Senses</i> Parent Talk	Ingrid	05/22/2020	Working
19-20-062	Send weekly announcements with an updated list of event cancellations and modifications	Audrie	03/17/2020	Complete
19-20-063	Meet to discuss next years' newsletter and listserv announcements format	Audrie, Anne, Abby, Lee	05/22/2020	Working

1 Notes

- General discussion about upcoming events and COVID-19:
 - Cancel KCOffee Break indefinitely
 - Cancel KCO General Meeting for Wed, Mar 18
 - Cancel Arts Night, originally planned for Thu, Apr 30
 - Postpone Parent Talk: *Coming to Our Senses*; Ingrid has discussed with the presenter potentially doing something online and perhaps changing the topic to trauma-related anxiety.
 - ONLINE-ONLY Parent Talk: Cyber Safety, April 9, 6:00–7:00 p.m., presented by Attorney General's office.
 - Emily noted that the AZ Dept of Education is discussing flexibility for attendance, testing, and potentially suspending letter grade ratings.
- On Wednesday, 11 March, the Arts Night Committee Angie Stingelin, Matt Dunkel, and Ingrid Bregand met (Emily Mortara, Chair, was sick) to discuss goals/plans:
 - Goals of Arts Night: Teacher Fund could be goal; Janelle stopped by and suggested hygienic improvements (water bottle water fountains (6) plus installation, hydraulic toilet seats, bathroom air dryers—Emily against air dryers, because they are proven not to be any more sanitary).

- At Board Meeting, we agreed a Staff Fund Drive to support staff during extraordinary times might be best goal; then, at end of school year, review ability for KCO to buy water fountains and/or make other hygienic improvements.
- Allocations:
 - We tabled the allocation request from Alex for Sky School Field Trip funding to see how the rest of the school year progresses.
 - Heidi still planning to cut checks to Leslie Woodford and the school to reimburse them for Science Fair expenses.
- All agreed Audrie can recycle Fair Trade fundraiser paper distribution lists, since all orders have been delivered.
- We have a new Jim Click Chair volunteer, Kelly Armet. Audrie is training her.
- Ingrid reached out to Anne Shepherd to support Abby Green in newsletter development, and she introduced Anne to Abby. Anne had never received Abby's newsletter, since her child is in the Sunflower class, so Ingrid urged Abby to provide them to Anne. When prudent, Audrie, Anne, Abby, and Lee (Khalsa Office) will get together to discuss next years' announcement/newsletter format.
- Elections: Submission of candidates for next year—candidate shadowing announcement—April meeting.
- Sarah Wasserman emailed Ingrid after Christmas asking about the shade structure—Audrie will send them to Sarah ASAP.
- Ingrid wanted to give a shout out for Matt's awesome Facebook posts—he brings such positivity to the community.
- Ingrid proposed that the KCO send Naomi a card congratulating her on her baby.
- We received a stack of volunteer forms from school registration packets. Audrie reported that only about half were filled out, and of those, many had no contact information. Audrie will send out the form to the community again, closer to the end of the school year and ask for people to fill out the form and email to KCO.
- Ingrid and Heidi did the soak fundraiser last week (several groups were still scheduled); they both enjoyed it. However, we will no longer promote it. It's up to people to choose to go.
- We will work with the school to potentially provide resources for activities for various age groups of kids to do while they are out of school if the school closes or if parents choose not to send their kids to school. UPDATE: School is closed for the next 2 weeks.
- Ingrid talked to Abby Green about connecting with Joy Baynes, Camping Trip Chair, about composing the liability waiver for the camping trip (which is now cancelled).

2 Upcoming Event Status

Tue, Mar 17 KCOffee Break – CANCELLED
 Wed, Mar 18 KCO General Meeting – CANCELLED
 Thu, Mar 19 Parent Talk: Coming to Our Senses – POSTPONED
 Thu, Apr 9 Parent Talk: Cyber Safety, 6:00 p.m. – 7:30 p.m., ONLINE ONLY
 Tue, Apr 14 KCOffee Break, 8:00 a.m. – CANCELLED
 Thu, Apr 23 KCO General Meeting, TBD
 Thu, Apr 30 Arts Night – CANCELLED
 Fri, May 1–3 Camping Trip – CANCELLED
 Fri, May 22 Pool Party – TBD