

## KCO General Meeting Minutes

**Date:** November 15, 2018

**Meeting Start Time:** 6:05 p.m.

**Meeting Adjourned:** 7:25 p.m.

**Location:** Khalsa Middle School

### Attendees

Ingrid Bregand (KCO Co-Chair), Matt Dunkel (KCO Co-Chair), Audrie Terre (KCO Secretary), Starlight Noel-Armenta (New Attendee), Rachel Strong (Green Team Chair)

### Actions

1. **COMPLETE:** Audrie notify Charlotte Greengaard KCO received her allocation request.
2. **COMPLETE:** Audrie write the 3 Papa Murphy's thank you notes (**complete**), have Board sign, and then send.
3. **COMPLETE:** Audrie send Siri Atma *Allocation Request Form* Google Form link and PDF.
4. **COMPLETE:** Audrie set up T-shirt square page.
5. **IN PROGRESS:** Ingrid create/confirm Arts-Night/Silent Auction team

### Suggestions Made on Note Cards

Such a small group that we didn't put note cards out.

#### 1 Welcome & Meeting Process Description

Ingrid welcomed everyone, introduced new attendee, and we got started. Ingrid explained the meeting process (and Audrie chimed in).

#### 2 Vote to Approve Minutes

Audrie quickly reviewed the completed actions from the previous meeting. All agreed there was no need to read the previous *Minutes*, and all present voted unanimously to approve the *October 18 Meeting Minutes* for the record.

#### 3 Treasurer Report

Via email, James McGinnis provided the current status of funds raised for KCO events as well as the current account balances. KCO funds currently stand without Pizza Day money, because not all invoices have been paid. The details are on page 2.

Event Revenue		
	Net	Percent of Net
Amazon Smile	\$ 19.82	0.3%
Spirit Night	\$ 179.79	2.5%
Khalsa T-Shirts	\$ 2,466.20	33.6%
Camping Fall 18-19	\$ 183.00	2.5%
18/19 Jim Click Raffle	\$ 2,517.64	34.3%
18/19 Carnival	\$ 832.98	11.4%
Family Photos	\$ 360.00	4.9%
18/19 Yard Sale	\$ 775.00	10.6%
<b>Grand Total</b>	<b>\$ 7,334.43</b>	<b>100.0%</b>

Account Balances	
Checking	\$ 31,507.49
Savings	\$ 14,797.61
<b>Grand Total</b>	<b>\$ 46,305.10</b>

<b>KCO Current Available Balance</b>		<b>\$ 7,064.73</b>		
		<b>Credits</b>	<b>Debits</b>	<b>Net</b>
<b>Tucson Federal Credit Union</b>				
Monthly Fee			\$ 40.00	\$ (40.00)
Dividend	\$	0.65		\$ 0.65
<b>Tucson Federal Credit Union Total</b>	<b>\$</b>	<b>0.65</b>	<b>\$ 40.00</b>	<b>\$ (39.35)</b>
Amazon Smile	\$	19.82		\$ 19.82
Spirit Night Square	\$	179.79		\$ 179.79
Square Transaction	\$	0.01	\$ 0.01	\$ -
<b>Square Total</b>	<b>\$</b>	<b>0.01</b>	<b>\$ 0.01</b>	<b>\$ -</b>
<b>Khalsa T-Shirts</b>				
T-Shirt Purchase	\$	686.54		\$ 686.54
T-Shirt Payment	\$	4,263.68	\$ 3,334.02	\$ 929.66
T-Shirt Donation	\$	850.00		\$ 850.00
<b>Khalsa T-Shirts Total</b>	<b>\$</b>	<b>5,800.22</b>	<b>\$ 3,334.02</b>	<b>\$ 2,466.20</b>
<b>Directory</b>				
Directory Invoice			\$ 635.35	\$ (635.35)
Directory Payment	\$	405.00		\$ 405.00
<b>Directory Total</b>	<b>\$</b>	<b>405.00</b>	<b>\$ 635.35</b>	<b>\$ (230.35)</b>
<b>Camping Fall 18-19</b>				
Camping Fees			\$ 522.00	\$ (522.00)
Camping Proceeds	\$	705.00		\$ 705.00
<b>Camping Fall 18-19 Total</b>	<b>\$</b>	<b>705.00</b>	<b>\$ 522.00</b>	<b>\$ 183.00</b>
<b>18/19 Jim Click Raffle</b>				
Jim Click Raffle Tickets	\$	2,517.64		\$ 2,517.64
<b>18/19 Jim Click Raffle Total</b>	<b>\$</b>	<b>2,517.64</b>		<b>\$ 2,517.64</b>
<b>18/19 Carnival</b>				
Carnival Admission	\$	2,241.87		\$ 2,241.87
Carnival Cashbox	\$	600.00	\$ 600.00	\$ -
JumpMaxx			\$ 1,000.00	\$ (1,000.00)
Carnival Support			\$ 150.00	\$ (150.00)
Carnival Balloons			\$ 90.00	\$ (90.00)
Carnival Pizza			\$ 88.92	\$ (88.92)
Carnival Eegee's			\$ 79.97	\$ (79.97)
<b>18/19 Carnival Total</b>	<b>\$</b>	<b>2,841.87</b>	<b>\$ 2,008.89</b>	<b>\$ 832.98</b>
<b>Family Photos</b>				
Photo Shoot Deposit	\$	360.00		\$ 360.00
<b>Family Photos Total</b>	<b>\$</b>	<b>360.00</b>		<b>\$ 360.00</b>
<b>18/19 Yard Sale</b>				
Yard Sale Revenue	\$	775.00		\$ 775.00
<b>18/19 Yard Sale Total</b>	<b>\$</b>	<b>775.00</b>		<b>\$ 775.00</b>
<b>Grand Total</b>	<b>\$</b>	<b>13,605.00</b>	<b>\$ 6,540.27</b>	<b>\$ 7,064.73</b>

## 4 Committee/Project Reports

### 4.1 Arts Night/Silent Auction

Ingrid met with Erin Schmidt who gave Ingrid a few ideas of what to do and what not to do for Arts Night and the Silent Auction, including the idea of a 50/50 raffle. We need to begin planning

in January, but we need to form a strong team and find a good Co-Chair before the end of the calendar year, if possible, to help support Rachelle Gupta, who volunteered to chair the Arts Night portion of the event.

#### **4.2 Box Tops—Sarah Wasserman ([sarah.wasserman@khalsaschools.org](mailto:sarah.wasserman@khalsaschools.org))**

Audrie reported that people can still submit box tops throughout the school year. The next submission is due in the spring.

#### **4.3 Dining for Dollar\$—Matt Dunkel ([mattydeeztoo@hotmail.com](mailto:mattydeeztoo@hotmail.com))**

Matt reported that he waited over an hour for his Panera contact to show up with a check, and she never came. Costa Vida's manager found our missing check from April 2018. We made more money with Papa Murphy's, but Matt still wishes we'd made more.

Matt reported he's going to wait until January to hold the next Dining for Dollar\$ event, possibly at Sauce, Chipotle, or Sweet Tomatoes.

#### **4.4 Green Team—Rachel Strong ([rachelstrong33@gmail.com](mailto:rachelstrong33@gmail.com))**

Rachel reported on the following topics:

##### **4.4.1 Gardening**

Felicia's Garden. Khalsa gets its own garden bed. We can go any time. Lower EI teachers want to do a green field trip at Felicia's Garden. Catie, the Ocotillo teacher, is interested. They have seed starters and tools for use.

Ingrid recommended it as an after-school class.

##### **4.4.2 Composting**

Several classrooms have a compost bin set up already. Rachel plans to talk to the classrooms that are composting and find out what they are doing with it and talk to the classrooms that aren't composting and see if we can help set this up for them. Felicia's garden would love for us to bring our own compost over, so that gives the teachers a close place to bring compost.

##### **4.4.3 Tucson Recycling Center**

Abby Green made arrangements for the Tucson recycling center to come and present to the Lower EI classroom on Oct 29<sup>th</sup>, and it was a great success.

The Middle School received the same information on a different day.

##### **4.4.4 Watershed Management**

Watershed Management offers school rebates and other education for schools. Debbie Ng is in contact with them currently trying to arrange an event or information session of some kind.

##### **4.4.5 Teracycle**

Abby Green is looking into having a box at school for Teracycle, which recycles toiletry product containers, such as toothpaste tubes, shampoo bottles, etc. It's apparently a fundraiser as well.

##### **4.4.6 In Progress**

Fun Green Craft and Community night. Audrie suggested checking in with Upper EI and Middle School to ensure the lunch-related crafts the team is planning to make don't conflict with the Craft Fair crafts made and sold by students.

**4.5 Jim Click Raffle—Audrie Terre ([audrie@terrefam.com](mailto:audrie@terrefam.com))**

Audrie reported that 6<sup>th</sup> graders are making more than \$1,000 from Jim Click Raffle ticket sales this year. The KCO has made \$1,000 of our own profit as well.

**4.6 Scholastic Book Fair—Sarah Worthington ([sarahworthington@hotmail.com](mailto:sarahworthington@hotmail.com))**

The Book Fair is still planned for January 14–18. Sarah's plan (as reported by Ingrid) is to advertise for it after Thanksgiving. Scholastic is sending a Clifford The Big Red Dog costume. Matt has volunteered to wear it to advertise the Fair, as long as it fits.

**4.7 T-Shirts—Abby Green ([abigailmegreen@gmail.com](mailto:abigailmegreen@gmail.com))**

Abby reported via email that we have some T-shirts left over, in specific sizes. She asked if we could re-activate the square page to sell shirts (listing only the available sizes), for people to buy as holiday gifts, etc. She'd think it would be ideal if we could get rid of these shirts before a new design and/or color comes out next year. If we do reactivate the website, she asked us to change the column that currently says "which campus" to "which classroom," to make it easier for her to deliver shirts.

Audrie volunteered to change the website when she gets shirt sizes and quantities from Abby.

**4.8 Yard Sale—Orsi Lazar ([olazar2010@gmail.com](mailto:olazar2010@gmail.com))**

The Yard Sale was a great success. Orsi wasn't able to attend to deliver the final report, but the community, including a majority of the meeting's attendees, worked many hours to make it happen. The great news was that much of what was sold was to people outside the Khalsa Community. It was great to get money from the Tucson community at large.

**4.9 Community Building—Abby Green ([abigailmegreen@gmail.com](mailto:abigailmegreen@gmail.com))**

Notes emailed from Abby Green and contributed to by Rachel Strong:

- KCOffee Break: We have 3 people on deck to host the next few KCOffee Breaks. Some fresh new people stepping up to help...and some tried and true supporters. Abby thinks we have enough mugs now that we can be totally "green" and only use the paper cups for people who are taking their coffee to go.
- Potluck in Spring—especially reach out to and include families that can't come for coffee.
- No hike this fall since there are so many other events going on.
- Camping Trip—via email, Samirah reported she has reserved the first weekend in May for the next camping trip and Nirvair has confirmed that weekend is fine.

**4.10 Old Skool Dance Party**

Ingrid reported that 33 people have signed up for the party, 25 of those for dinner. People complained about the price, so the coordinators are considering reducing the entrance fee next year to \$30. The party is this Saturday, November 17<sup>th</sup>. Many of us are looking forward to it!

**5 Allocations**

Audrie asked for concurrence from the Board on sending Siri Atma the Allocation Request Form for her to deliver to the teachers via the Monday Memo.

**6 Miscellaneous**

Audrie will write thank you notes for Papa Murphy's Dining for Dollar\$ event and put them in the box for everyone to sign.

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## **7 Calendar of Upcoming Events**

KCO Allocation Meeting	Thursday, December 13, 6:00–7:30 p.m., in the Middle School
KCOffee Break	Tuesday, December 18, 8:30 a.m.
Scholastic Book Fair	Monday–Friday, January 14–18