

KCO Meeting Minutes

Date: Thursday, April 12, 2018
Meeting Start Time: 6:00 p.m.
Meeting Adjourned: 7:50 p.m.
Location: Khalsa Middle School

Attendees

Khalsa Director: Nirvair Khalsa

KCO Board: Rachelle Gupta (Chair, Box Tops for Education), Jane Hilyard (Vice Chair, Silent Auction and Raffle Chair), Audrie Terre (Secretary, Scheduling/Weekly Announcements), and James McGinnis (Treasurer, Jim Click Raffle)

Parent/Teacher Attendees: Matthew Dunkel (Dining for Dollar\$/Spirit Night), Chris Steinmeyer (Communications Chair), Samirah Steinmeyer (Arts Night, Camping Trip), Angie Stingelin (Pool Party Co-Coordinator), Sarah Wasserman (Primary Renaissance Woman), and Jennifer Krebs (Peter Piper Pizza Representative)

Quick Links

[Welcome](#) [Nominations](#) [Camping Trip](#) [Arts Night & Silent Auction](#) [T-Shirts](#) [Pool Party](#)
[Box Tops](#) [Original Works](#) [Peter Piper](#) [Treasurer Report](#) [Website](#) [Calendar](#)

1 Welcome & Introductions

Rachelle Gupta welcomed the attendees, and everyone introduced themselves.

2 KCO Officer Nominations

Audrie Terre nominated Rachelle Gupta, James McGinnis, Jane Hilyard, and herself to continue their positions on the board. Several attendees seconded. Rachelle nominated Sarah May Wasserman as Co-Vice Chair; Jane Hilyard declined the Co-Vice-Chair nomination, so Sarah is currently running as the only Vice Chair candidate.

Audrie will put the nominees in the upcoming KCO News weekly listserv announcement and solicit other nominations. The elections will be held at the next KCO General Meeting on Thursday, May 17, 2018.

3 Events/Fundraisers

3.1 Camping Trip

- Samirah reported that all the announcements and flyers are out. She'd like to directly tie the payments to the KCO bank account to make payments easier to keep track of.
- Rachelle will keep an eye on the camping trip signup over the weekend while Samirah is out of town.
- People are encouraged to RSVP online for the Potluck, so Samirah has a head count.
- We hope Eventbrite will make the process much easier than last year.

3.2 Arts Night & Silent Auction

3.2.1 Arts Night

Samirah Steinmeyer reported that online volunteer sign-up for Arts Night is now available and the Tumerico flyer has been sent out. However, she's concerned information is getting lost in the weekly announcements. Audrie offered to put the links closer to the top of the announcements.

Sarah Wasserman suggested subsidizing Tumerico meals for the Khalsa staff at Arts Night to show support and encourage participation. Audrie put forward to offer staff \$5 meals, with the remaining cost paid by the KCO. Several seconded. Rachelle sent an email to Siri Atma to include in the Monday Memo to teachers. Audrie offered to alter the Tumerico flyer (making clear that it is for Khalsa employees only) for interested Khalsa staff to fill out and submit.

3.2.2 Silent Auction and Raffle

Jane Hilyard reported that she has many more donations, many related to fun in Phoenix: tickets to a Diamondbacks game, Wet and Wild, the Phoenix Zoo, etc.

Unfortunately, there is a missing Chipotle donation (two \$50 gift cards). She asked if anyone had seen them.

Jane asked for approval of ticket prices: 1 ticket for \$2 and 20 tickets for \$30 are most popular. Audrie suggested that since the prices were staying the same, the KCO didn't need to approve them. However, if the price were to change, the KCO would vote.

Angie Stingelin has volunteered to put raffle items together. The class baskets and Gifts from the Heart for Silent Auction are coming in slowly.

Rachelle will purchase a Square and lend it to Jane for the Silent Auction so that we have more than one. We could consider using Square instead of Eventbrite for payments, since we already have a Square account attached to the KCO bank account.

Rachelle has offered to donate signed Noam Chomsky books. Jane accepted.

Sarah Wasserman has been working with the Primary children on making notecards to sell in packets at the Silent Auction. They are also making beaded wind chimes with brass bells.

Audrie suggested raffling new T-shirts for a family. Jane liked the idea and others agreed.

Rachelle said she would ask her neighbor, who is involved in the U of A sports program, for donations, and if that doesn't work out, she'll buy ~\$25 worth of swag for the U of A basket, which will be centered around a softball signed by Mike Candrea.

3.3 Khalsa T-Shirts

We have an approved Khalsa T-shirt design. Everyone in attendance preferred the cursive font to the alternative serif font. Rachelle brought adult and child color choices for T-shirts. All present voted on their three favorite color choices for each. We discussed whether we should take orders or do a small run of various sizes. Perhaps we'll have a T-shirt order form, and buy exactly what we get orders for, plus an extra 5 or 10 T-shirts per size. We'll sell kid shirts for \$10 and adult shirts for \$15. The T-shirt company isn't charging us a set-up fee.

As stated previously, we will likely get a picture of the T-shirt and auction a T-shirt package for a family at the Silent Auction. We all agreed not to sell T-shirts at the auction. The KCO doesn't want to compete with itself for parent dollars.

3.4 End-of-Year Pool Party

Angie Stingelin reported on the current pool party preparations. Audrie motioned to change the pool party back to the Tucson Racquet Club (TRC) to avoid the \$1M insurance policy now required by the Jewish Community Center. We voted unanimously to change it to TRC. Rachelle and Audrie offered to be at the TRC early on the day of the event. The party will be held the last day of school, May 25, 12:00 p.m. – 3:00 p.m.

3.5 Box Tops

Rachelle submitted \$82.70 in box tops.

3.6 Original Works

Jane Hilyard is stepping down as the Original Works coordinator. The KCO needs to find a new coordinator or opt not to do the event next year.

3.7 Peter Piper Pizza Community Building

Matthew Dunkel invited Jennifer Krebs from Peter Piper Pizza to give a presentation at tonight's meeting. She brought pizza!

She talked about using pizza and pizza parties as incentives to encourage more parent involvement at the school and friendly competition between children and classrooms.

She discussed family fun nights (Tuesdays – Thursdays) to raise money for the school. The school/KCO would receive a pdf of flyers and stickers for the kids as reminders/tickets to get into the event. Peter Piper has theme nights, such as be kind night, back to school night, etc. If you participate in the theme, you get free tokens. These parties give the KCO %15 of proceeds the first time, then 20%–25%, depending on how much you raise.

They also encourage classroom-against-classroom participation for attendance: teachers are worth 2 points; children are worth 1 point. Classrooms compete against each other for all games and contests.

Peter Piper also does tours for kids (STEM tour developed with U of A), hands-on activities that teach nutrition value and portion size, math (i.e., fractions), etc. They also do mock interviews for older kids (one teenager actually got hired at a recent event). Finally, they have private parties and lock-ins (11-3 a.m. or 11-6 a.m.).

Nirvair and others asked about pizza day delivery costs. She'd be willing to change from Pizza Hut, if Jennifer provides an ingredients list and the ingredients are comparable and the prices are better. Peter Piper will deliver the pizza with celery, carrot sticks, and ranch, as well, for a small extra charge.

4 Treasurer/Funds Report

James McGinnis provided a brief financial report. Audrie Terre asked that he move the Original Works funds to the shade structure savings account. He agreed. The group also discussed earmarking more funds for the shade structure at the allocation meeting next month. See the Treasurer Report on the following page.

Balance as of:		Monday, April 16, 2018		
		Credits	Debits	Net
KCO Administration			\$ 10.84	\$ (10.84)
Opening Cash Balance	\$	2,069.84		\$ 2,069.84
Corporation Commission Fees			\$ 35.00	\$ (35.00)
Tucson Federal Credit Union				
Monthly Fee			\$ 35.00	\$ (35.00)
Dividend	\$	3.97		\$ 3.97
Payment for Checks			\$ 14.22	\$ (14.22)
Tucson Federal Credit Union Total	\$	3.97	\$ 49.22	\$ (45.25)
Camping				
Event Admission	\$	645.00		\$ 645.00
Fall Camping Trip			\$ 543.00	\$ (543.00)
Spring Camping Trip	\$	45.00		\$ 45.00
Camping Total	\$	690.00	\$ 543.00	\$ 147.00
Carnival				
Event Admission	\$	3,137.00		\$ 3,137.00
Donation	\$	1,245.00		\$ 1,245.00
Cashbox deposit	\$	600.00		\$ 600.00
KCO Payment			\$ 1,966.34	\$ (1,966.34)
Cashbox withdrawal			\$ 600.00	\$ (600.00)
Carnival Total	\$	4,982.00	\$ 2,566.34	\$ 2,415.66
Jim Click Raffle	\$	1,785.00		\$ 1,785.00
Khalsa Staff Appreciation	\$	6,675.00	\$ 6,800.00	\$ (125.00)
Pizza Day				
Fall Pizza Day Retainer	\$	4,773.75		\$ 4,773.75
Fall Pizza Day Payment			\$ 3,801.01	\$ (3,801.01)
Pizza Day Total	\$	4,773.75	\$ 3,801.01	\$ 972.74
SARSEF				
SARSEF Entry Fees	\$	400.00	\$ 200.00	\$ 200.00
SARSEF Total	\$	400.00	\$ 200.00	\$ 200.00
Original Works	\$	2,771.00	\$ 2,771.00	\$ -
Roadrunner Auto Glass				
Donation	\$	25.00		\$ 25.00
Roadrunner Auto Glass Total	\$	25.00		\$ 25.00
Amazon Smile	\$	39.18		\$ 39.18
Yardsale				
Cashbox deposit	\$	100.00		\$ 100.00
Yardsale Purchase	\$	729.50		\$ 729.50
Cashbox withdrawal			\$ 100.00	\$ (100.00)
Yardsale Total	\$	829.50	\$ 100.00	\$ 729.50
Spirit Night	\$	677.45		\$ 677.45
KCO Allocations			\$ 855.00	\$ (855.00)
Book Fair				
Book Fair Revenue	\$	2,131.95		\$ 2,131.95
Book Fair Payment			\$ 1,053.42	\$ (1,053.42)
Book Fair Cashbox	\$	200.00	\$ 200.00	\$ -
Book Fair Total	\$	2,331.95	\$ 1,253.42	\$ 1,078.53
Silent Auction				
Stamps			\$ 50.00	\$ (50.00)
Silent Auction Total			\$ 50.00	\$ (50.00)
Grand Total	\$	28,053.64	\$ 19,034.83	\$ 9,018.81

KCO Current Available Balance \$ 9,018.81

Account Balances	
Checking	\$ 16,024.17
Savings	\$ 14,793.28
Grand Total	\$ 30,817.45

5 Other

New Khalsa website. Chris Steinmeyer had some questions and suggestions for the new website. Nirvair said that it is relatively easy and quick to change content, and she looks forward to feedback from the small group of parents/staff who are reviewing the website. Audrie Terre offered additional feedback previously sent via email.

6 Community Events/Calendar

The following events are set for the remainder of the 2017–2018 school year:

- Arts Night/Silent Auction Thursday, May 3, 5:00 – 8:00 p.m.
- Camping at Mt. Lemmon Friday–Sunday, May 4–6
- KCO Meeting (Elections/Allocations) Thursday, May 17, 6:00 – 7:30 p.m.
- Pool Party at Tucson Racquet Club Friday, May 25, 12:00 – 3:00 p.m.